



**FLORIDA DEPARTMENT OF TRANSPORTATION DISTRICT VI  
TRANSPORTATION ALTERNATIVES PROGRAM (TAP)  
SELECTION AND PRIORITIZATION CRITERIA  
2016 CYCLE**

**APPLICATION SUBMITTAL PROCESS SCHEDULE:**

- TAP Workshop:
  - Miami Dade MPO Agencies: Wednesday February 17 at 10:00AM in the CITT Conference Room, 10<sup>th</sup> Floor, 111 NW First Street, Miami 33128.
  - Monroe County Agencies: Monday February 22 at 10:00 AM in BOCC Meeting Room Second Floor, Marathon Government Center, 2798 Overseas Highway, Marathon, FL 33050.
- Pre-application meetings to review project scope, limits and potential eligibility, environmental, permitting and other issues with FDOT staff: Schedule as soon as possible but no later than March 31.
- Application deadline: **5:00 p.m. April 1, 2016**

	ACTIVITY	STARTING	ENDING
1	CALL FOR APPLICATIONS	February 5, 2016	
2	MPO AGENCY APPLICATION WORKSHOP	February 17, 10:00 AM	
3	PRE-APPLICATION MEETING	February 8	March 31
4	APPLICATIONS DEADLINE	April 1, 5:00 PM	
5	AGENCY PRESENTATIONS (TENTATIVE)	May 30	June 10

**APPLICATION SUBMITTAL INSTRUCTIONS:**

Miami-Dade County: send one (1) original Application and ten (10) hard copies to David Henderson at the MPO address below **AND** one (1) electronic copy of each application to: [aiah.yassin@dot.state.fl.us](mailto:aiah.yassin@dot.state.fl.us) and [alfredo.reyna@dot.state.fl.us](mailto:alfredo.reyna@dot.state.fl.us)

Monroe County: send one (1) electronic or disc copy and five (5) hard copies to Mitzi Crystal at the Monroe County address below.

<p><u>MIAMI DADE COUNTY MPO</u> David Henderson, TAP Coordinator Miami-Dade County MPO 111 NW First Street, Suite 920 Miami, FL 33128-1999 Office: (305)375-1647 Email: <a href="mailto:dhenderson@miamidademppo.org">dhenderson@miamidademppo.org</a>;</p>	<p><u>MONROE COUNTY</u> Mitzi A. Crystal, AICP, PTP, Transportation Planner Planning &amp; Environmental Resources Department 2798 Overseas Highway, Suite 400 Marathon, Florida 33050 Office: (305) 289-2523 Email: <a href="mailto:Crystal-Mitzi@MonroeCounty-FL.Gov">Crystal-Mitzi@MonroeCounty-FL.Gov</a></p>
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The Application package, consisting of the completed application form and attachments may not exceed 15 pages, double or single sided. Attachments, Exhibits, Typical Sections, Plans and, letters of support can be included in a separate Appendix and **will not** be counted against this 15 page limit. The Application should include a report of all previous funding awards and the status of the each project. This report will not count against the 15-page limit.



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**ELIGIBLE CATEGORIES FOR TAP PROJECTS<sup>1</sup>**

- A. Construction, planning, and design of on-road and off-road trail facilities for pedestrians, bicyclists, and other non-motorized forms of transportation, including sidewalks, bicycle infrastructure, pedestrian and bicycle signals, traffic calming techniques, lighting and other safety-related infrastructure, and transportation projects to achieve compliance with the Americans with Disabilities Act (ADA) of 1990
- B. Construction, planning, and design of infrastructure-related projects and systems that will provide safe routes for non-drivers, including children, older adults, and individuals with disabilities to access daily needs.
- C. Conversion and use of abandoned railroad corridors for trails for pedestrians, bicyclists, or other non-motorized transportation users
- D. Construction of turnouts, overlooks, and viewing areas
- E. Inventory, control, or removal of outdoor advertising
- F. Historic preservation and rehabilitation of historic transportation facilities
- G. Vegetation management practices in transportation rights-of-way to improve roadway safety, prevent against invasive species, and provide erosion control
- H. Archaeological activities relating to impacts from implementation of a transportation project eligible under title 23 of the US Code
- I. Planning, designing or constructing boulevards and other roadways largely in the right-of-way of former Interstate System routes or other divided highways
- J. The Safe Routes to School (SRTS) program
- K. Any environmental mitigation activity, including pollution prevention and pollution abatement activities and mitigation to:
  - a. address storm water management, control, and water pollution prevention or abatement related to highway construction or due to highway runoff, including activities described in 23 U.S.C. 133(b)(11), 328(a), and 329; or
  - b. reduce vehicle-caused wildlife mortality or to restore and maintain connectivity among terrestrial or aquatic habitats

**ELIGIBLE PROJECT SPONSORS**

Transportation Alternatives applications must be submitted by a sponsor that is a recognized government body or agency with the ability to enter into a binding contract with the State of Florida. Eligible sponsors are: a municipal government, a county government, a state agency, a federal agency, or an Indian Tribal Council.

**GENERAL CRITERIA FOR SELECTION**

- 1. **No more than \$1 million of TAP funds will be awarded to any single project in any single application cycle, and no more than \$3 million dollars of TAP funds will be awarded to any single project.** Applicants whose project costs will exceed \$1 million must demonstrate that they have the additional funds to complete the project.
- 2. **No more than 3 applications per department is allowed to be submitted.** If your agency is submitting more than one application, please rank the applications based on your agency's priority and needs.

**REVIEW PROCESS:**

<sup>1</sup> Please use FHWA Guidance for more information on eligibility <https://www.fhwa.dot.gov/map21/guidance/guidetap.cfm>



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<p><u>Miami-Dade County:</u></p> <ul style="list-style-type: none"><li>• FDOT Technical Review of applications for project feasibility (process shown below)</li><li>• Results sent to MPO for Project Committee review and ranking</li><li>• Presentation of priority projects to the FDOT Scoping Committee</li><li>• Approval of MPO program priorities</li></ul>	<p><u>Monroe County:</u></p> <ul style="list-style-type: none"><li>• FDOT Technical Review of applications for project feasibility (process shown below)</li><li>• Results sent to Monroe County to review and rank projects.</li><li>• Presentation of ranked priority projects to FDOT Scoping Committee for final selection and recommendation to the Monroe Board of County Commissioners (BOCC).</li><li>• BOCC's approval of priority projects to program in FDOT's Work Program.</li></ul>
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**FDOT TECHNICAL REVIEW** (100 points):

FDOT will use the following criteria to evaluate the Project Feasibility of each application prior to project ranking:

- *Emphasis is placed on accuracy and detail for: project scope, schedule, detailed cost estimate, and readiness to proceed*
- *The following **must be identified** in your application: Right-of-Way needs and status, including easements, environmental and cultural resource analysis and permitting requirements.*

The District VI Scoping Committee evaluates applications using the following criteria (100 points):

1. Up to 50 points awarded for: ability to implement the project, status of project design/implementation plan and production scheduling including all permitting
2. Up to 25 points awarded for: project cost estimating based upon the level of detail provided ranging from order of magnitude estimates to an opinion of probable costs using unit prices, including estimates for required professional services
3. Up to 20 points awarded for: current and past performance administering and delivering Transportation Enhancement /TAP funded/LAP projects; timely and accurate project invoicing practices, and ability to meet project schedules.
4. Up to 5 points awarded for attending the **pre-application meeting** with the necessary information to do a preliminary evaluation of the project.

FDOT Technical Evaluation results are forwarded to the MPO Review Committee, or to Monroe County.

**COUNTY AGENCY PROJECT EVALUATION** (100 points):

1. Up to 15 points awarded for: demonstrating how the project will improve safety for bicycle riders and/or pedestrians
2. Up to 15 points awarded for: improving intermodal transportation linkages, including those that will provide access to transit stations and/or facilities
3. Up to 15 points awarded for: contribution to mobility enhancement or community development for disadvantaged groups (i.e. children, the elderly, the poor, those with limited transportation options, and the disabled)



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4. Up to 10 points awarded for: contribution to local funding or the completion of previous phases of project development
5. Up to 15 points awarded for: improving neighborhood or community quality of life, improving environmental air, noise, water quality, and/or reducing the need for single occupancy vehicle trips
6. Up to 15 points awarded for: evidence of community support, including minutes of public meetings, newspaper clippings, petitions, letters of support from local business owners, property owners, nonprofit organizations, political leaders and other groups
7. Prioritization:
  - a) Miami-Dade County Projects - up to 5 points awarded for: top priorities identified by the MPO's Citizen's Transportation Advisory Committee (CTAC), Bicycle/Pedestrian Advisory Committee (BPAC), and Transportation Aesthetics Review Committee (TARC). Each committee will score 5 points (a maximum total of 15 points)
  - b) Monroe County Projects – up to 15 points awarded for: top priorities identified by the Senior Director of Monroe County's Department of Planning and Environmental Resources Department

**FDOT PROJECT PRESENTATIONS** (100 points):

Project presentations are scheduled for the MPO and Monroe County ranked projects. The District VI Scoping Committee scores each project up to 100 points.

Up to 25 points awarded for: MPO and Monroe County agency prioritization. The top ranked project from each county agency receives 25 points, the second ranked receives 24 points, the third ranked receives 23 points, etc. The final ranking is submitted to the MPO TAP Coordinator and to Monroe County for Board Approval. All applicants will be notified of the results.

**PROJECT IMPLEMENTATION**

Projects prioritized in this funding cycle are programmed into the FDOT 5-Year Work Program. Project sponsors work with FDOT to execute project funding agreements in a timely manner.

**Project sponsors must enter into a Local Agency Program (LAP) agreement with FDOT prior to the start of any work for which they wish to be reimbursed. The LAP will control the project funding process.** Funds spent by the sponsor before execution of a LAP Agreement cannot be reimbursed by FDOT. LAP projects must meet federal requirements, standards and rules and procedures governing federally funded transportation projects, including right-of-way certification, environmental review and Americans with Disabilities Act (ADA) compliance. Local Agency Program information can be found at: [www.dot.state.fl.us/projectmanagementoffice/lap/](http://www.dot.state.fl.us/projectmanagementoffice/lap/).